



LandTrack Systems

Improve your productivity with our expert Land Management tools, training & support



LandTrack Systems Training

Understanding Tenement Expenditure

A **practical two-day workshop** that provides an understanding of the recording and reporting requirements for **exploration and mining expenditure** in WA.

Expect a hands-on experience that follows actual case studies and work experiences from the tenement management community here in WA.

I recently attended a course run by LandTrack Systems. The course was comprehensive, practical and run by people with a wealth of knowledge and experience. Highly recommended!

- Molly, Fortescue Metals Group



LandTrack Systems Training

Understanding Tenement Expenditure



Course Content



Allowable Expenditure

- Allowable expenditure
- Allowable group expenditure
- Allowable administration expenditure



Court Cases Influencing Expenditure

- Presenting expenditure data: court cases
- Guidelines for exemption applications
- Bell decision and implications



Coding

- When, how and why
- Coding for mining
- Coding for exploration
- Catering for international companies
- Psychology of coding participation



Strategic Expenditure To Meet Commitments

- Group expenditure
- Expenditure before and after the anniversary
- Accrual expenditure
- Legally spreading expenditure across tenements
- Expenditure over the term of tenement



Overcoming Drawbacks Of Common Accounting Systems

- Formatting accounting data



Working With Data Sources

- Importing text data
- Importing XML data
- Using CSV
- Copying from other sources
- Data validation - preventing errors



Using Excel To Analyse And Report On Expenditure

- Summarising expenditure
- Budgeting for tenement expenditure
- Charting expenditure for reports

Excel Skills You Will Gain During This Course Include

- Working with Excel tables
- Analysing data using pivot tables and slicers
- Representing data using charts, including pivot charts
- Using conditional formatting to highlight data of interest, or anomalies



Course Information

Tools Used

We will be using Microsoft Excel and data exported from DMIRS and various accounting systems.

Who Should Attend?

This course is designed for those who want to understand how to structure expenditure record-keeping to comply with DMIRS expenditure reporting requirements and to analyse your organisation's expenditure.

Participants should have a basic understanding of Microsoft Office products and basic familiarity with the mining industry in WA.

Investment: \$1800 (ex GST)

In addition to the detailed course material and access to some of the sharpest minds in tenement management training, your price includes:

- A two hour one-on-one follow up session to target the training to your specific needs
- Refreshments and lunch both days

What to Bring

- You will need to bring a laptop that can be connected to the LandTrack Systems wireless internet. Please confirm with your IT department that the laptop can connect to a Remote Desktop (RDP) session in a Microsoft environment.

- Please pre-register for Mineral Titles Online prior to attendance and bring your user name and password
- Lunch, morning and afternoon tea will be provided each day

Location

2nd Floor, 91 Havelock St West Perth



Course Dates And Bookings

To see available dates and to book, please see <http://www.landtrack.com.au/training>

Testimonials for LandTrack Systems Training

"Before attending the Practical Tenement Management course, I had very little exposure to the world of tenement management. I now feel at the end of the 2 days that I have a greater understanding of the tenement regulations, and what my compliance obligations are and how to manage them all efficiently and accurately."

The team at LandTrack Systems are extremely enthusiastic to share their wealth of knowledge and have created a course that is practical as well as fun and interesting."

- Stephanie, Red 5



Terms & Conditions

The following terms and conditions apply to all LandTrack Systems Training including face to face classroom training, seminars, online seminars or online training.

Booking Payment & Confirmation

Course prices are subject to change without notice and will be confirmed at the time of scheduling the course.

Quoted prices exclude GST.

Booking is confirmed to the training course once full payment has been received by LandTrack Systems.

Training Pre-Requisites

It is important to satisfy the training pre-requisites prior to attending the training as time cannot be guaranteed to cover assumed knowledge during the training.

Booking Cancellations, Transfers and Refunds

Bookings may be cancelled at any time however refunds are subject to the following terms:

- Cancellation 14 days or more prior to training commencement: full refund
- Cancellation 3 to 13 days prior to training commencement: 50% refund
- Cancellation less than 3 days prior to training commencement: no refund
- Student withdrawal during the course: no refund

Transfer of an individual's training booking may be requested at any time prior to training commencement.

Please inform LandTrack Systems in writing of such a change.

Training Cancellation by LandTrack Systems

LandTrack Systems reserves the right to cancel training at its sole discretion. Alternate dates or refunds will be offered to confirmed and fully paid attendees.

Copyright

All training materials are protected by copyright and may not be re-used without written permission from LandTrack Systems.

Course Content

Unless otherwise specified, the course content is not certified by industry body.


Special Offers

LandTrack Systems may offer access to one or more of our software products to attendees ('Special Offers'). These Special Offers are subject to the usual terms and conditions of those products. Special Offers are not available to prior or existing licence holders of those products. Additional restrictions to the access and use of these products may apply; these will be outlined in all confirmation emails.

Dependable Software Tools That Simplify Land Acquisition And Management



Contact Us

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LandTrack Systems

Improve your productivity with our expert Land
Management tools, training & support



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